

American Flexible Products, Inc.
JOB DESCRIPTION

Position Title: Lamination Operator		Approved:
Division/Department: Production	Shift: Days	Salary Band:
Reports To (Title): VP of Manufacturing / Production Supervisor	Date: October 29, 2020	

POSITION DESCRIPTION

OVERVIEW:

The Lamination Operator is responsible for laminating pressure sensitive adhesives to a variety of materials such as foam, sponge, rubber, and plastics.

MAJOR AREAS OF ACCOUNTABILITY:

Include the following. Other duties may be assigned

- Set up and monitor the machine process to assure quality product
- Ensure productivity goals are met for resource group by monitoring run speeds, set up times and coordination of support departments.
- Troubleshoot and correct problems
- Communication with other departments for resolution of mechanical problems, reporting of defective material, coordination of job preparations, change overs and daily shift information
- Accurate and timely production reporting
- Forklift operation on both gas and electric forklifts
- Comply with all safety rules
- May be called upon to perform comparable duties of a similar or related nature and/or assist in other areas as needed.

QUALIFICATIONS:

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

EDUCATION and/or EXPERIENCE:

- High School Diploma or equivalent.
- Minimum of 1 year of related lamination experience.

GENERAL SKILLS:

- Mechanically inclined and production oriented.
- Attention to detail is a must
- Mathematical ability
- Ability to read blueprints and work instructions and maintain accurate records.
- Team player who is self-motivated and has the ability to work with minimal supervision.
- Exhibits a professional demeanor at all times.
- Good hand/eye coordination.
- Ability to stand for long periods of time.
- Open to overtime as needed
- Must have the ability to lift up to 50 lbs.

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COMPUTER SKILLS:

Proficiency with a computer is a must. Microsoft office suite is required. Epicor experience preferred or any ERP system experience.

LANGUAGE SKILLS:

Must be able to communicate (read, write, and speak) fluently in English. Ability to read and interpret documents such as safety rules, operating and maintenance instructions, and procedure manuals. Must have the ability to communicate effectively with team members and leadership staff.

PHYSICAL DEMANDS: The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

WORK ENVIRONMENT: The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. The work area is a production environment which includes exposure to noise, fumes, moving machinery and varied temperatures. The noise level in the work area is usually moderate. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.